

Casis Arrival & Dismissal Plan

Arrival

- Circle Drive Drop-Off is for ECSE, PreK, Kinder, 1st, 2nd & Older Siblings. (Before 7:30a.m., all unattended students will be directed to the cafeteria)
- North Parking Lot Drop-Off is for 3rd - 5th students.
 - All vehicles will enter at the North Parking Lot
 - All vehicles will follow traffic flow around parking lot
 - Students will unload at #1-4 Drop-Off spots. No cars should unload before the #1-4 spots.
 - All vehicles will exit to the RIGHT ONLY
 - Families and Students walking up from Northwood Street stairs should use the parking lot crosswalks at all times.
 - Families and Students entering the campus from the North Parking Lot should follow the covered canopy to the Cafeteria (before 7:30a.m.) or to their Classrooms (after 7:30a.m.).
- Bike Riders using the Front Entrance Bike Racks should still enter the campus through the Front Courtyard Gates, not the main entrance.

Dismissal

- Busses will load up at 3:00p.m.
- Dismissal time for PK - 2 & Older Siblings is 3:00p.m.
 - Walkers & Bike Riders will be dismissed to the front of the school (Area in between the Front Entrance, Side Patio, & Flagpole Areas). *Note: Bike Riders who use the Hillview Playground bike racks may take an alternate route and exit from the far South White Gates.*
 - Circle Drive Car Riders will be dismissed from the Front Courtyard. Students will be dismissed from both covered stair well areas, according to their grades. Older siblings should go to the younger sibling area.
- 3rd - 5th Grade dismissal time is at 3:10p.m.

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- **3rd - 5th Grade pick-up location is the North Parking Lot. (See [North PL Map](#))**
 - All vehicles will enter at the new parking lot (Line-up from Northwood Street).
 - All vehicles will follow traffic flow around parking lot, as directed.
 - **Student 1-4 Pick-Up Order. No cars will be loaded before the #1-4 spots.**
 - All vehicles will exit to the **RIGHT ONLY**.

General Guidance

- All vehicles should have your child(ren)'s name largely printed and visible on a piece of paper in your passenger side dashboard.
- All vehicles should not park or stop on or near the crosswalks in Circle Drive or in the North Parking Lot.
- All vehicles should remain in a single file line and pull all the way forward to designated spots.
- Drivers should stay in your vehicle to drop-off or pick-up students.
- Students should exit and enter vehicles on the passenger side back door for safety.

Hillview

- Hillview is not designated for vehicle drop-off/pick-up.
- Hillview pathway will be accessible in the mornings ONLY!
- Bikers should NOT use bike racks at the bottom of Hillview.

Parking

- All Staff will park in the North Parking Lot.
- Hillview & Front Circle Drive will be available for Parent/Visitor Parking.